



ATTESTATION OF RECORD AND COMPLETION OF FINANCIAL OBLIGATIONS:

To be filed with the congregation secretary and the synod office.

The official records of this congregation have been updated on _____ and accurately reflect the membership, baptisms, funerals, and weddings performed in this congregation. The most recent parochial report, a copy of which is attached to this document, was filed on _____. The official records have been transferred to the secretary of the congregation.

Signature of Rostered Minister

Date of Signature

Secretary of Congregation

Date of Signature

Per Southwestern Minnesota Synod Constitution...

†S14.22. The pastor shall make satisfactory settlement of all financial obligations to a former congregation before:
a. installation in another call, or b. approval of a request for change in roster status.

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The Rev. _____ has made satisfactory settlement of all financial obligations to this congregation and to individual members of this congregation. Any payment plans shall be attached to this document.

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Also, all financial obligations, salary, pension, health, death benefits, and allowances, together with continuing education funds, have been met and paid to this pastor and his/her family up to the effective date of termination of services. Any payment plans shall be attached to this document.

Signature of Rostered Minister

Date

Treasurer of Congregation

Date

Name of Congregation(s)/Parish

Email to: tammy.schacher@swmnelca.org or If using a paper copy, send to:
Southwestern Minnesota Synod – Tamara Schacher - PO Box 499 - Redwood Falls MN 56283-0499