



Attestation of Record and Completion of Financial Obligations

To be filed with the congregation secretary and the synod bishop

The official records of this congregation have been updated on _____ and accurately reflect the membership, baptisms, funerals, and weddings performed in this congregation. The most recent parochial report, a copy of which is attached to this document, was filed on _____. The official records have been transferred to the secretary of the congregation.

_____	_____
Pastor	Date
_____	_____
Secretary of Congregation	Date

Per Southwestern Minnesota Synod Constitution...

†S14.16. *The pastor shall make satisfactory settlement of all financial obligations to a former congregation before: a. installation in another field of labor, or b. the issuance of a certificate of dismissal or transfer.*

* * * * *

The Rev. _____ has made satisfactory settlement of all financial obligations to this congregation and to individual members of this congregation. Any payment plans shall be attached to this document.

* * * * *

Also, all financial obligations, salary, pension, health, death benefits, and allowances, together with continuing education funds, have been met and paid to this pastor and his/her family up to the effective date of termination of services. Any payment plans shall be attached to this document.

_____	_____
Pastor	Date
_____	_____
Treasurer of Congregation	Date
_____	_____
President of Congregation	Date

 Name of Congregation

Mail to:
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