



Proposed Budget for Fiscal Year Ending Jan. 31, 2019

presented at Synod Assembly, June 2017

	FYE January 31, 2017			FYE January 31, 2018			FYE January 31, 2019		
	Budget (Assembly Approved)			Budget (Assembly Approved)			Budget (Proposed)		
		As a % of Mission Support	As a % of Unrest. Receipts		As a % of Mission Support	As a % of Unrest. Receipts		As a % of Mission Support	As a % of Unrest. Receipts
RECEIPTS									
Mission Support	\$ 1,820,287			\$ 1,856,700			\$ 1,860,000		
Subtotal	\$ 1,820,287	100.0%	80.9%	\$ 1,856,700	100.0%	81.2%	\$ 1,860,000	100.0%	85.0%
Contributions									
Synod Partnership Appeal	\$ 25,000			\$ 25,000			\$ 2,500		
SW MN General Fund	\$ 15,000			\$ 15,000			\$ 15,000		
Grants for Staff	\$ 15,000			\$ 13,500			\$ 11,000		
Candidacy Process Fees	\$ 4,000			\$ 4,000			\$ 4,000		
First-Call Theol. Ed. Registrations	\$ 3,000			\$ 3,000			\$ 3,000		
Synod Assembly Offering	\$ 27,000			\$ 29,000			\$ 25,000		
Campus Ministry Appeal	\$ 20,000			\$ -			\$ -		
Other	\$ -			\$ -			\$ -		
Subtotal	\$ 109,000	6.0%	4.8%	\$ 89,500	4.8%	3.9%	\$ 60,500	3.3%	2.8%
Investments									
Interest Income	\$ 30,000			\$ 30,000			\$ 5,000		
Unrealized Gain/Loss	\$ -			\$ -			\$ -		
Subtotal	\$ 30,000	1.6%	1.3%	\$ 30,000	1.6%	1.3%	\$ 5,000	0.3%	0.2%
Registration Fees									
Workshop Registrations	\$ 15,000			\$ 21,000			\$ 25,000		
Youth Events Registrations	\$ 75,000			\$ 80,000			\$ 85,000		
Theological Conference Registrations	\$ 25,000			\$ 25,000			\$ 23,500		
Synod Assembly Registrations	\$ 130,000			\$ 125,000			\$ 110,000		
Subtotal	\$ 245,000	13.5%	10.9%	\$ 251,000	13.5%	11.0%	\$ 243,500	13.1%	11.1%
Other Income	\$ 30,000			\$ -			\$ -		
Lilly Grant - SW MN	\$ -			\$ 44,600			\$ -		
Offerings -Theol. Conf., Youth Gatherings	\$ 4,500			\$ 4,500			\$ -		
SW MN Endowment Fund Grants	\$ 11,000			\$ 11,000			\$ 20,000		
Subtotal	\$ 45,500	2.5%	2.0%	\$ 60,100	3.2%	2.6%	\$ 20,000	1.1%	0.9%
TOTAL RECEIPTS - UNRESTRICTED	\$ 2,249,787	123.6%	100.0%	\$ 2,287,300	123.2%	100.0%	\$ 2,189,000	117.7%	100.0%
EXPENSES									
Mission Support to ELCA	\$ 937,448			\$ 956,200			\$ 957,600		
Subtotal	\$ 937,448	51.5%	41.7%	\$ 956,200	51.5%	41.8%	\$ 957,600	51.5%	43.7%
Shared Ministries									
Lutheran Campus Ministry	\$ 121,197			\$ 123,700			\$ 126,700		
Shalom Hill Farm	\$ 1,000			\$ 1,000			\$ 1,000		
Minnesota Council of Churches	\$ 13,592			\$ 13,900			\$ 13,900		
Luther Seminary	\$ 84,951			\$ 86,700			\$ 86,700		
Lutheran Advocacy - Minnesota	\$ 6,796			\$ 7,000			\$ 7,000		
To Be Determined	\$ -			\$ 30,800			\$ 18,000		
Subtotal	\$ 227,536	12.5%	10.1%	\$ 263,100	14.2%	11.5%	\$ 253,300	13.6%	11.6%
Program Services									
Contributions/Bequests	\$ -			\$ -			\$ -		
Workshop Expenses	\$ 13,000			\$ 19,000			\$ 18,000		
Synod Assembly Expense	\$ 115,000			\$ 115,000			\$ 105,000		
Endowment Grant Expense	\$ -			\$ -			\$ -		
Listening Project Expense/ Funding Initiative	\$ -			\$ 12,000			\$ -		
Subtotal	\$ 128,000	7.0%	5.7%	\$ 146,000	7.9%	6.4%	\$ 123,000	6.6%	5.6%
General Administration									
Postage	\$ 5,000			\$ 4,000			\$ 4,500		
Interest Expense	\$ 400			\$ -			\$ -		
Miscellaneous Expense	\$ 4,500			\$ 4,000			\$ 4,500		
Insurance Expense (Prop./Auto/Liab.)	\$ 13,000			\$ 12,000			\$ 12,000		
Staff Conferences/Training	\$ 8,000			\$ 5,000			\$ 4,000		

	FYE January 31, 2017			FYE January 31, 2018			FYE January 31, 2019		
	Budget (Assembly Approved)			Budget (Assembly Approved)			Budget (Proposed)		
		As a % of Mission Support	As a % of Unrest. Receipts		As a % of Mission Support	As a % of Unrest. Receipts		As a % of Mission Support	As a % of Unrest. Receipts
Staff Travel	\$ 10,000			\$ 13,000			\$ 10,000		
Equipment Maintenance/Repair	\$ 5,000			\$ 5,000			\$ 5,000		
Building Maintenance/Repair	\$ 8,000			\$ 8,000			\$ 7,000		
Technology Support	\$ 5,000			\$ 6,000			\$ 5,000		
Telephone/Internet	\$ 8,500			\$ 8,500			\$ 7,500		
Vehicle Maintenance/Repair	\$ 3,000			\$ 2,500			\$ 3,500		
Office Equipment < \$1500	\$ 2,000			\$ 2,000			\$ 2,000		
Accounting & Auditing Fees	\$ 11,000			\$ 12,500			\$ 12,500		
Legal Fees	\$ 5,000			\$ 7,500			\$ 6,000		
Utilities	\$ 6,500			\$ 6,500			\$ 6,500		
Supplies	\$ 6,500			\$ 6,500			\$ 6,000		
Equipment Leases	\$ 7,000			\$ 7,500			\$ 9,500		
Depreciation Expense/Future Purchases	\$ 24,000			\$ 15,000			\$ 15,000		
Gain/(Loss) on Sale of Assets	\$ -			\$ -			\$ -		
Subtotal	\$ 132,400	7.3%	5.9%	\$ 125,500	6.8%	5.5%	\$ 120,500	6.5%	5.5%
Programs									
DEM Support Expense	\$ 4,000			\$ 3,000			\$ 3,000		
Region Three Support	\$ 17,280			\$ 17,700			\$ 13,600		
Senior High Youth Gathering	\$ 24,000			\$ 30,000			\$ 33,000		
Junior High Youth Gathering	\$ 46,000			\$ 50,000			\$ 45,000		
Youth Ministries - Other	\$ 6,000			\$ 6,200			\$ 6,200		
Shared Risk Fund	\$ 2,000			\$ 2,000			\$ 2,000		
Planned Giving Ministry	\$ 25,000			\$ 18,000			\$ 18,000		
Theological Conference Expense	\$ 28,000			\$ 25,000			\$ 21,500		
Endowment Grant Expenditures	\$ -			\$ -			\$ -		
Subtotal	\$ 152,280	8.4%	6.8%	\$ 151,900	8.2%	6.6%	\$ 142,300	7.7%	6.5%
Leadership/Governance									
Meetings/Programs - Synod Leaders (Council, Boards, Committees, Deans, etc.)	\$ 6,000			\$ 3,000			\$ 5,000		
Candidacy Process	\$ 9,000			\$ 12,000			\$ 10,000		
Seminary Grad/Assignee Expense	\$ 2,500			\$ 1,500			\$ 1,500		
Crisis Intervention	\$ 2,000			\$ 2,000			\$ 2,000		
Support to Ministry	\$ 3,000			\$ 2,000			\$ 1,500		
Companion Synod	\$ 2,500			\$ 2,500			\$ 1,500		
First-Call Theol Ed/Colleague Program	\$ 5,000			\$ 5,000			\$ 7,000		
Publications/Communications	\$ 4,000			\$ 4,000			\$ 6,000		
Counseling	\$ 2,000			\$ 1,500			\$ 2,000		
Program Development	\$ 5,000			\$ 3,000			\$ 3,000		
Multicultural Ministry	\$ 3,500			\$ 3,500			\$ 3,500		
To Be Determined	\$ -			\$ 20,000			\$ 10,000		
Subtotal	\$ 44,500	2.4%	2.0%	\$ 60,000	3.2%	2.6%	\$ 53,000	2.8%	2.4%
Personnel									
Pastoral Staff Salaries, Housing, SS Allow	\$ 288,608			\$ 297,300			\$ 287,800		
Funding Initiative Staff	\$ -			\$ 30,000			\$ -		
Part-time Program Staff	\$ 13,645			\$ 14,100			\$ 14,400		
Support Staff	\$ 136,780			\$ 140,900			\$ 145,500		
Custodian	\$ 2,040			\$ 2,100			\$ 2,100		
Medical and Retirement Benefits	\$ 165,360			\$ 176,900			\$ 178,900		
FICA Tax	\$ 10,710			\$ 11,000			\$ 12,600		
Workers' Compensation	\$ 3,264			\$ 3,400			\$ 3,300		
Continuing Education	\$ 6,400			\$ 6,400			\$ 6,400		
To Be Determined	\$ 2,600			\$ 18,000			\$ 14,000		
Subtotal	\$ 629,406	34.6%	28.0%	\$ 700,100	37.7%	30.6%	\$ 665,000	35.8%	30.4%
Other Expenses									
Assembly Offerings Spent as Designated	\$ -			\$ -			\$ -		
Offerings - Theol. Conf., Youth	\$ 4,500			\$ 4,500			\$ -		
Lilly Grant Exp. - SW MN	\$ -			\$ -			\$ -		
Subtotal	\$ 4,500	0.2%	0.2%	\$ 4,500	0.2%	0.2%	\$ -	0.0%	0.0%
TOTAL EXPENSES	\$ 2,256,070	123.9%	100.3%	\$ 2,407,300	129.7%	105.2%	\$ 2,314,700	124.4%	105.7%
TOTAL RECEIPTS	\$ 2,249,787	123.6%	100.0%	\$ 2,287,300	123.2%	100.0%	\$ 2,189,000	117.7%	100.0%
SURPLUS/(DEFICIT)	\$ (6,283)	-0.3%	-0.3%	\$ (120,000)	-6.5%	-5.2%	\$ (125,700)	-6.8%	-5.7%