

ASSEMBLY INFORMATION.



Congratulations on being elected as a voting member to the Synod Assembly! To ensure you have the best experience possible, we've outlined some steps to help you prepare for the Assembly.

Prepare to Vote at the Assembly.

By May 12, all voting members—both online and onsite—should have received an email invitation to register on Zoom. [Instructions coming soon.]

All synod elections will be conducted via Zoom. This includes all other voting matters as well, for both online and onsite participants. Unless otherwise instructed by the Chair, onsite voting members will cast their votes in Zoom alongside online voting members.

ASSEMBLY MATERIALS.

Everything you need to know about the Assembly is right at your fingertips with the **Guidebook App**. [[Click here for instructions](#)] on how to download and get started.

Guidebook keeps all materials updated in **real time**, so you'll always have access to the most current information. Inside the app, you'll find:

- Full event agendas.
- Details on service projects and displays.
- Synod elections.
- 2027 Proposed Budget.
- 2026 Proposed Compensation Guidelines.
- And much more!

We'll continue updating both Guidebook and the website as new information becomes available—so check back often!

JOIN US FOR TWO LEARNING SESSIONS.

We're offering two Zoom Learning Sessions ahead of the Assembly. This is your chance to dive into the 2027 Proposed Budget, ask questions, and gain a deeper understanding before we gather. In addition, don't miss the Assembly Orientation! This session will help you:

- Get familiar with the Guidebook App.
- Learn about our service projects and how to get involved.
- Ask any questions you may have.

These sessions are designed to help you feel confident, informed, and ready for the Assembly.

- Tuesday, May 20 – 7 pm. – Assembly Orientation.
- Thursday, May 22 – 7 pm. – Proposed Budget.

**Zoom links will be emailed to all registered voting members.*

CAMPUS HOUSING.

If you registered to stay on campus, please remember that linens are **not provided**. This is a change from previous years if you have stayed on campus before. You must bring either a pillow and sleeping bag, or twin XL sheets, blanket, pillow, along with personal items. If you are not sure, please check with your congregation secretary or contact Kristin Bakeberg – kristin.bakeberg@swmnelca.org. If you arrive after 8 pm on Friday, please call campus security: 507-933-8888.

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The 2025 Southwestern Minnesota Synod Assembly will be held June 6-7 at Gustavus Adolphus College in St Peter, MN, and/or online via Zoom. Assembly voting members are expected to attend the full business session on Saturday, June 7. Although an agenda is provided, below is key information to assist you in being successful.

DIRECTIONS and PARKING.

Gustavus Adolphus College is located at 800 W. College Dr. in St Peter, MN. Since classes are not in session, you may park in any available lot on campus. Most Assembly sessions will take place in the Johnson Student Union & Alumni Hall. We suggest typing in, “Directions to Norelius Parking lot, Gustavus”.

WHAT TO BRING.

- Cell phone or tablet for voting purposes and use of Guidebook App. (and external charger)
- Email username & password.
- Zoom Credentials for logging in (username and password) – for voting purposes.
- Coffee mug & water bottle; and snacks!
- Sleeping bag, pillow or sheets/blanket/pillow (if you’re staying on campus).
- Items for service project – if you signed up to bring some.
- Assembly offering.

CHECK IN TIMES – ONSITE and ONLINE.

Please ensure you check in on the Friday of the Assembly. Onsite participants will receive a lanyard and nametag, which also serves as your meal ticket. If you do not present this in the Market Place, you will need to pay for your meals. Checking in is crucial as it confirms your credentials as a voting member of the Assembly. Additionally, participants staying on campus will receive their housing information upon check-in.

Onsite check in:

Friday, June 6 – Johnson Student Union: 12 pm – 5 pm.

Saturday, June 7 – Johnson Student Union: 8 am – 10:15 am.

Online check in:

Friday, June 6 – 6 pm – 6:30 pm.

Saturday, June 7 – 9 am - 10:30 am.

ACCESSIBILITY.

Johnson Student Union/Alumni Hall is wheelchair accessible and there is a parking ramp near the entrance. Additionally, there is an elevator leading up to Alumni Hall where our business session will be held. If you need further accommodations, please contact Tammy Schacher – tammy.schacher@swmnelca.org.

MEALS.

Meals for registered onsite voting members include Friday evening dinner, Saturday lunch, coffee, water, and snacks throughout the Assembly. Voting members who have paid for campus housing will also receive Saturday morning breakfast. All meals will be served in the Market Place, where you can choose your own entrée. Please present your nametag and lanyard to avoid paying for your meal. The Market Place is open to all participants for a fee.

MARKET PLACE HOURS:

Friday: 7:00 am – 8:30 pm.

Saturday: 7 am – 1:30 pm & 4:30 – 6:30 pm.